

## Crook County Museum District

February 25, 2025

Meeting was called to order by Andrea Wood at 5:30 pm. Those who were in attendance were Amy Goodson, Neal Gray, Galen Moline, Cindy Clonch, Rocky Courchaine and Melissa Gill.

A motion to Adopt the Agenda for the February 20, 2025 meeting was made by Amy Goodson and seconded by Neal Gray, Motion passed unanimously.

### Director's reports:

#### West Trail Museum - Cindy Clonch

- Continuing with the digital collections course and had 2 zoom meetings a month
- Nominated for CWAM board of directors
- Working on family clipboard displays
- Cleaning out the closets in the vault and finding treasures for future displays
- Moving scrapbooks to the vault
- Library donated a collection of study books from the 1960's
- Homeschool group tour of 42 in attendance
- Presented Moorcroft Cattle Trails History to the Moorcroft Chamber Banquet with 52 in attendance
- February 22 at 11:00: Justin Horn from the Rockpile Museum will present "The BonePile Creek Battle"

#### Crook County Museum - Rocky Courchine

- Cleaning exhibits and showcases
- Fixing Signage
- A group of 30 homeschoolers came in for a tour and a scavenger hunt
- Developing a powerpoint program about the history of Beulah
- 10 guests for the month of February

#### Melissa Gill

Rapid Fire to switch over the monitoring service to replace Collins Communications.

- A repair notice to have the proper equipment to fix the issue of the heater not working
- The Handicap door latch striker was fixed
- The camera viewer and door system were not communicating with Collins Communication and the issue is being looked into
- Suggesting a coffee gift card for renters who have endured the inconvenience of the heating and cooling system

Motion by Amy Goodson and second by Neal Gray to purchase a coffee gift card and a thank you to each renter for their understanding. Motion passed unanimously.

- Leases have been issued and hopefully the leases will be back by March's meeting

#### Hulett Museum

- September 26-27-28 will be the annual Quilt Show Exhibits.
- 2 candidates were interviewed on February 18.
- Board requesting 3 bids on applying stain/oil and paint to the outside building

Approval of January 20, 2025 minutes. Amy Goodson motion to approve. Neal Gray seconded. Motion passed unanimously.

Approval of January 2025 bills was motioned by Neal Gray and seconded by Amy Goodson. Motion passed unanimously.

Approval of the Treasurer's report. Motioned by Amy Goodson and seconded by Neal Gray. Motion passed Unanimously.

#### Old Stoney Phase II Update

- Andrea presented to the board the 3rd floor restoration plans designed by Statline No 7.
- Flooring, cabinets, countertop and wall colors were discussed.

The District Website for the West Texas Trail Museum was reviewed by the board.

#### Executive Session

- A motion by Amy Goodson and second by Neal Gray to go into executive session to discuss employment issues at 6:13 pm. Motion passed unanimously.
- 6:55 pm the board resumed the District Museum Board meeting with a motion by Amy Goodson and second Neal Gray to offer the Hulett Museum Director's position to Grant Robb. Motion passed unanimously.
- Motion by Neal Gray and second by Amy Goodson to reopen the Executive Director's position at a starting salary of \$25.00 per hour or an annual salary of \$52,000.00. Motion passed unanimously.
- A motion by Neal Gray and second by Amy Goodson to advertise the Executive Director's position in Sundance Times, Moorcroft Leader, and the Crook County Monitor. Motion passed unanimously.
- Motion by Amy Goodson and second by Neal Gray to advertise the Executive Position on the Dirt Road Radio Station. Andrea Wood removed herself from the vote. Vice President Laurie Merchant was called on the phone to conduct the meeting for a quorum. Motion passed unanimously.

#### TruGreen

- Neal Gray motioned to pay TruGreen Lawn Care Services \$883.50 for the care of Old Stoney's lawn and sidewalks. A savings of \$50.00. Second by Amy Goodson. Motion passed unanimously.

#### Past Perfect

- Amy Goodson motioned to pay Past Perfect \$870.00 for West Texas Trail Museum and Hulett Museum. Second by Neal Gray. Motion passed unanimously.

#### Bonding

- Neal Gray motioned to raise the bonding for the chairperson and secretary from \$500,000.00 to \$100,000.00. Amy Goodson seconded the motion. Motion passed unanimously.

#### Policies and Procedures

- Neal Gray motioned to table the committee's work until Attorney Patrick Carpenter has the opportunity to review the current revisions made by the committee. Second by Amy Goodson. Motion passed unanimously.

#### Designation of Official Depository

- Amy Goodson motioned to recognize Sundance State Bank as the official depository. Second by Neal Gray. Motion Passed.

#### Funds Allocation

- Neal Gray motioned to move the Fiscal Year of 2024 Budget Ratification monies from the general fund back to the Restoration Account for 2024. Amy Goodson seconded. Motion passed unanimously.

Amy Goodson motioned to adjourn the meeting at 7:24 pm. Neal Gray seconded. Motion passed unanimously.