

Crook County Museum District Meeting Minutes
January 22,2024 , 5:00 PM
Greater Hulett Community Center

CALL TO ORDER

A regular meeting of the CCMD Board was held in Hulett, WY on January 22, 2024 at the Greater Hulett Community Center. Andrea Wood called the meeting to order at 5:10pm and the Pledge of Allegiance was recited.

ROLL CALL

The meeting opened with the following present: Andrea Wood, Galen Moline, Melissa Gills, Korina Ike, Alexandra Reynolds and guest- Amy Boswell. Attending via phone was Amy Goodson, Lori Marchant, and Neal Gray.

APPROVAL OF AGENDA

The agenda was amended to a shortened form due to lack of people in person. Lori motioned to approve the amended agenda, Galen 2nd, all approved and amended agenda was accepted.

APPROVAL OF PRIOR MINUTES

November meeting minutes will be read and approved at the make up meeting.

REPORTS & MONTHLY APPROVALS and DISCUSSION

Due to Neal being on the phone, Alexandra read over the treasurer's report summary and the December and January bills. Galen Motioned to approve, Lori 2nd, motion passed.

Missy went over her directors report and the board discussed the heating problems at Old Stoney.

OLD BUSINESS

Mellissa forwarded a quote from the company to work on the Bats at Old Stoney. Lori moved to table the topic so the board as a whole could look over the accounts and decide on the best route to take, Galen 2nd, motion to table passed.

The next topic was the website Project/Workshop with Sagebrush. Andrea is waiting on information from Jen and the topic was motioned to table until the information was received. Lori motioned to table, Galen 2nd and all approved.

Alexandra brought in the new checkbook for the general account. Lori motioned to approve the payment for the checkbook to be drafted from the account, Galen 2nd, motion passed.

NEW BUSINESS

Amy Boswell came to the meeting interested in the open stop on the board. She told the members a little about herself and interest in local history. Galen motioned to approve Amy as a new board member, Lori 2nd and motion passed. Welcome to the board Amy!

Because there was not a set price for the installation of the new thermostats at Old Stoney, Galen motioned to approve up to \$500 to replace them, Lori 2nd, and motioned passed.

Alexandra presented the 2024 Holiday and meeting schedule worksheet. The holidays are inline with the schedule that is approved by Crook County commissioners and posted at the courthouse. Lori motioned to accept the holiday and meeting schedule, Galen 2nd, motion passed.

Next the board discussed they need to determine their official depository and publication place. Galen motioned to accept Sundance State Bank as our depository and all three local newspapers; Moorcroft Leader, Sundance Times, and the Wyoming Pioneer as the Districts official publication, Lori 2nd, motion passed.

Tabled Business

1. Updated Rental Agreements
2. Rental Space Construction
3. International Round up- table
4. TruGreen Quote- table
5. Bonding- table
6. Payroll/Vacation update- table
7. Bighorns to Blackhills- table
8. Mileage Reimbursement Request sheet/Alex's mileage- table
9. Employee Standards- table
10. Payment for special events/event request sheet- table
11. Job Descriptions- table
12. Employee Contract - table
13. Revised Mission/Vision Statements - table
14. Bylaws - table

Lori called to adjourn the meeting with the exception that a make up meeting would be scheduled, Galen 2nd, and motion passed. The meeting ended at 5:38pm.

Next regularly scheduled meeting:

Monday, February 19, 2024
Sundance Library
Sundance, WY
5:00 pm