

### **3/18/24 CCMD Board Meeting Minutes**

CCMD met 3/18/24 at the Texas Trail Museum in Moorcroft. Chairwoman Wood called the meeting to order at 5:35 pm. Members Wood, Boswell, and Moline were present. Member Goodson attended via phone. Members Gray and Marchant were absent. Cindy Mosteller and Missy Gill were present to present their director's reports.

Following the pledge of allegiance, Amy G moved to adopt the agenda as presented. Moline seconded. All approved. Motion carried.

#### **Board Discussion**

Andrea and Galon gave an update on policy and bylaws committee. They had a lengthy meeting and felt a lot was accomplished. Andrea will email board members a copy to review and would like feedback prior to the April meeting.

Cindy gave her director's report for the board. She was interviewed by Ron Wilson for a Youtube channel titled ICTA Cattle Trails Showcase and presented her excellent presentation on the Texas Trail and Moorcroft area history. She gave the presentation in Hulett where 55 people attended and has scheduled times in Moorcroft and Sundance to present as well. Visitation for February was up compared to February 2023.

Cindy felt the digital marketing and website collaboration with all directors and Jen was a huge success. She also reported that Korina and herself are now live using Past Perfect software.

Missy gave her director's report to the board. Rental leases have been sent out. She has received only one reply so she will send out reminders.

Kevin has started working on the bat issue in Old Stony. She paid him \$5000 to start. The engineer and architect looked over plans and gave their okays.

After visiting with Jen about the websites she was unsure if Old Stony was included in the package. If not, Missy has volunteered to do it alone.

The three museum directors have discussed having a passport program for the county. Missy discussed costs and would like to get this going before the summer months arrive. Missy will finalize details and costs and report back at the next meeting. It was suggested the directors focus on this at their next monthly director's meeting.

Missy discussed Old Stony being a chamber member and it was decided that it wasn't beneficial until the third floor is completed. She stated that the donations for restoration have been deposited.

Missy shared concerns with the board that more storage is needed. She asked about possibly renting a small storage unit. Pres. Wood felt that was a short-term solution and would like to see a more long-term solution created. She asked all board members to go look at the situation in Sundance and discuss possible creative and long-term solutions. This will be revisited at the next meeting.

Discussion was held on duplicate copies of the Moorcroft Leader being stored in multiple locations. Board members felt artifacts should be in the town it applies most too. Discussion on whether this needs to be a policy or form a committee to address the issue. The existing committee will address the issue.

Chairwoman Wood advised that the WY Business Council has sent the grant paperwork. She asked Missy to complete it for Old Stony. Keep Alex updated. This needs to be done in April.

Alex reported that the VISA card arrived and is activated. She needs someone else to be present when she transfers funds. This would need to be Amy G or Lorie M. She also stated the mill levy check arrived.

Alex advised we need to prepare for upcoming elections. Three seats are up for election: Neal Gray, Galen Moline (Pam Thompson), and Amy Boswell (Jenn Jay).

Discussion was held on the websites. Board members felt the main page should include links to specific museums, an about us section which includes the history of the board, the members, and meeting minutes. The district owns all the domains. The main site will point to specific museums. Alex and/or Missy will get the logins to Jen and ask if Jen or Summer will be the administrator. Alex and Missy will report back.

Alex presented the Wander Our Way ad. Board discussed and felt it was good.

Amy G made the motion to approve the consent agenda. Galen seconded and all approved.

No executive session needed.

### **Action Items**

Alex read the treasurer's report. There is \$5000 in rental income. Normal expenses are at \$34,000 which left us -\$29,000 without the mill levy. We are at 70% of the budget and

should have approx.. \$30,000 left. The cd's expire next year in April. Amy G moved to approve the treasurer's report. Galen seconded. Motion carried.

A few meeting dates had conflicts and it was recommended the following dates be changed. Amy G made the motion to move the June 17 meeting to June 24, the August 19 meeting to August 26, and the November 18 meeting to November 25. Galen seconded and motion carried.

Alex mentioned that she had received a check from the Promotion Board for reimbursement of the Sip and Walk in Sundance last summer. CCMD doesn't receive money for that so Alex will investigate further before depositing.

Americans for Prosperity has requested a 2 year lease. Amy G moved to approve a 2 year lease for them. Galen seconded. All approved. Motion carried.

Discussion was held on the ad in the Sundance Visitors Guide. Amy B made the motion to include all 3 museums plus Old Stony in the ad. Amy G seconded the motion. All approved and motion carried.

Discussion was held on the number of brochures we currently have. Amy G moved to pay the Certified bill and have Rocky get the brochures. Galen seconded. All approved and motion passed.

Amy G moved to table the bonding issue until Lorie is present. Galen seconded. All approved and motion passed.

Discussion was held on WEBT renewal. Alex stated there was a rate increase of \$100 more to the deductible. Amy G moved to approve as is with no changes. Galen seconded. All approved and motion carried.

Amy G made the motion to adjourn. Galen seconded. All approved and motion carried.

Chairwoman Wood adjourned the meeting at 6:47 pm.

The next CCMD meeting will be April 22 in Hulett at 5:30 pm.